

Minutes of the CALICE WP Managers' meeting
3 September 2007

Present: MGG (chair), DW, PD, NW.

Apologies: DB, MW.

Minutes

The minutes of the meeting of 25 June 2007 were agreed.

Matters arising

None not on agenda.

Staffing

There have been no changes since the last meeting.

David noted that George's start date was July 2005 rather than April 2005 as assumed in financial reports to date.

Financial issues

Paul reported that that it has not yet been resolved if DESY will pay the cost of about £5k to replace a crate damaged during the transport of the calorimeters from CERN.

In Matthew's absence Mike reported that equipment and consumables costs for WP2 are expected to be within 10% of the originally budgeted £60k for 2007/8.

Paul reported that the split of the production costs for MAPS wafers was back-end loaded (£34k in 2007/8 and £114k in 2008/9) rather than equally split as assumed in current spreadsheets. The total expenditure of WP2 is currently estimated at an overspend of £9k, including the additional £15k previously approved for additional processing.

In the June meeting the OsC was sympathetic to our indication that we may wish to spend part of the Working Allowance on additional PDRA time, including if parts of the project runs beyond March 2009. They have asked for more detailed information to be presented at the meeting on 25 January 2008.

Gantt charts

WP1: The DESY data analysis has now essentially reached as far as it can sensibly go, the CERN data from 2007 having been taken with a more complete detector. Some of the small inconsistencies with the CERN data will be addressed. The aim is to produce a paper on electron data in early 2008.

There has been no UK analysis yet on the 2007 CERN hadron data.

WP2: The ASICs testing programme remains on hold. In Matthew's absence Mike reported that most tasks are close to schedule apart from the clock and control tasks.

WP3: Tests on the first sensors are now underway. The WP remains about two months behind schedule.

WP4: No report.

WP5: In recent months priority has been directed towards test beam data taking and analysis and physics studies have fallen behind somewhat. They are expected to pick up again in the autumn.

Risk register

WP 2.2 is now retired since it is no longer planned to produce 1.5m boards but rather to use a stitching technique.

OsC meeting

The next OsC meeting is on 25 January so we will have to produce the report for that meeting before Christmas. In June OsC asked us to produce for this meeting a new Gantt charts and costs to completion of the project, including requests to extend PDRA posts.

We should have a first draft of these for the next WP Managers' meeting.

Next meetings

The next meeting was agreed as Monday 5 November at 9:30 by phone and a preliminary date for the following meeting was set as 7 January 2008.

M G Green
19 September 2007