

**Minutes of the CALICE WP Managers' meeting**  
**12 May 2008**

**Present:** MGG (chair), DB, PD, DW, NW, MW.

**Apologies:**

**Minutes**

The very brief minutes of the meeting of 4 March 2007 were agreed.

**Matters arising**

None not on agenda.

**The funding crisis**

A sum has now been agreed with Janet Seed and PIs have received an email from Jane Bennett saying that this will be initially implemented by reissuing project grants with adjustments to rolling grants to be made later. It is still not clear how CALICE and LCFI can be included in the consultation process yet cuts are being implemented before the process is complete.

**Staffing**

Anne-Marie has been awarded an STFC fellowship to work on CMS and CALICE (MAPS).

Tao will be re-employed at RHUL to work on e-science for six months from July.

Yoshi has a post in Strasbourg and will leave at the end of June.

George is working out his notice and leaving end June.

Jamie Ballin (2<sup>nd</sup> year PhD ICL) has transferred to CMS.

Harken (PhD ICL) is leaving.

Thus from July the only PDRA effort will be Valeria and part of Anne-Marie.

**Financial issues**

The cost of the second MAPS fabrication run is uncertain by around £5k. The number of people who will go to the Warsaw meeting is unknown but there is currently no pressure on the travel budget.

**Gantt charts**

It was agreed that we should not attempt to make a further radical revision of the Gantt charts but will use the current versions until the end of the project noting which tasks are being terminated.

WP managers reported on progress of each WP as below.

**WP1** A number of papers are in preparation: (i) Anne-Marie's paper is in circulation; (ii) a draft of an internal note that will become a paper on the electron ECAL analysis is

about to appear; (iii) three draft notes on HCAL analysis using the 2007 data are in circulation as sources for summer conference and other talks.

George and Paul are contributing to the current FNAL run.

**WP2** Task 1 (ASICs) is discontinued but progress is good on all the other tasks. However the effect of cuts will be felt shortly. A paper on single event upsets has been accepted by NIM and three abstracts have been submitted to the forthcoming IEEE meeting.

**WP3** It is planned to make the submission of the second foundry run in July with return expected in September. The number of changes will be small and are principally intended to fix bugs. There has been a lot of progress in understanding the performance of the present version.

**WP4** A method of fixing sensors to a glass plate has been established and an assembly test will be carried out with Cambridge. However the plan to produce a production system can no longer be implemented.

**WP5** This activity is grinding to a halt apart from Mark's work. The mass production of sample events is now starting. It is hoped to incorporate a version of MAPS in Mokka before Yoshi leaves. Michele will complete the ZHH analysis for his thesis Wenbiao is continuing physics analyses.

#### **Risk register**

There was no discussion of the risk register at this meeting.

#### **Next meetings**

The next meeting was confirmed as Monday 7 July 2008 at 9:30 by phone. The following meeting should be around 1 September.

M G Green  
12 May 2008