CALICE COLLABORATION

Steering Board Meeting of May 11, 2007 at Kobe University

Minutes compiled by J Repond

Present

Jean-Claude Brient (partially, spokesperson), Eduardo Cortina-Gil (Spain), Misha Danilov (Russia), Paul Dauncey (United Kingdom), Kiyotomo Kawagoe (Japan), Il Park (Korea), José Repond (chairman of steering board), Felix Sefkow (Germany), Christophe de la Taille (France), Tohru Takeshita (Japan), Vaclav Vrba (Czech Republic), Jaehoon Yu (chairman of the technical board).

New members

India (already a member): is in principle interested in contributing to the silicon production. However, their limitation to the production of 4" wafers might present a problem in pursuing future developments.

Heidelberg: is interested in SiPM development. A letter of application for membership will be sent to the spokesperson in the next few weeks.

Brussel: the situation is at the moment unclear

Munich: the situation is at the moment unclear

Next collaboration meetings

The board agreed to schedule the next meeting in the second half of September in Prague (Vrba assented) and the winter meeting (in early February) at Argonne (Repond assented).

International fellowships at FNAL

Fermilab offered the possibility for two international fellowships to work on the CALICE project (Jae will distribute the announcement to the members of the SB.) The members of the board will provide candidate names to Brient.

Talks at the EPS conference

At the moment the organizers assigned two talks to CALICE. The talks will be i) test beam results (to be given by Sebastian Schätzel) and ii) MAPS/DAQ system (to be given by a UK speaker). In case we manage to increase the number of talks to three, the latter will be split into to presentations.

The SB recommends that in the future all talks be coordinated via the speakers bureau.

CALICE talks at LCWS07

The plenary talk will be given by Repond.

The SB proposed to combine the NIU and Russian SiPM talk and assign the talk to a Russian speaker (given that NIU is already assigned the TCMT talk).

The question arose, why the GEM talk was not listed as CALICE talk, again stressing the need to coordinate all CALICE talks via the speaker's bureau.

Calorimeter Review during LCWS07

The following talks and speakers have been assigned:

Introduction	15'	P Dauncey
ECAL: Si-W, MAPs	25'	H Videau
ECAL: Scintillator	25'	T Takeshita
HCAL: Scintillator	25'	F Sefkow
HCAL: Gaseous	25'	J Yu
DAQ (future systems)	17'	D Bailey (P Dauncey)
Front-end electronics	17'	C de la Taille
Test beam run	15'	E Garutti
Test beam data analysis	25'	D Ward
Executive summary	5'	P Dauncey

In principle, only one person (in this case Dauncey) will be admitted to the closed session. The board felt that a larger contingent, including Dauncey, Repond, Sefkow, Videau and Takeshita, would be more appropriate. Brient will forward our request to Lohrmann (the organizer of the review).

Report of the technical board review

The SB approved all recommendations of the report. The board also requested to keep the format of future reports more concise.